

## **Privacy Policy Statement**

### **1. Our pledge**

We pledge to meet fully recognized standards of personal data privacy protection in complying with the requirements of the Personal Data (Privacy) Ordinance (PDPO). In doing so, we will ensure compliance by our staff with the strictest standards of security and confidentiality.

### **2. Data collection and use**

Personal data is collected from our website visitors on a voluntary basis. Personal data may include names, e-mail addresses and other contact details.

The information you provide is used by us to respond to your enquiries, comments or suggestions. The personal data will not be used for any other purposes without your consent, unless such use is permitted or required by law.

### **3. Retention and accuracy**

Personal data provided is retained for such period as may be necessary for the proper discharge of our response to your enquiries, comments or suggestions.

We do not provide online facilities for you to delete or correct personal data held by us.

### **4. Security**

All personal data you provide to us is secured on our website. Access is limited to authorized personnel within TransPacific Group.

### **5. Access and correction**

If you wish to request access to and/or correction of your personal data held by us, you may do so in writing addressed to:

**Managing Director  
TransPacific Group (Asia) Limited  
Level 15, Nexus Building  
41 Connaught Road Central  
Hong Kong.**